

Highland Community Schools  
Board of Directors Meeting  
Monday, August 14, 2017  
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Kevin Engel.

Roll call was taken with Mike Golden, Cindy Michel, Rachel Longbine (by phone), Nate Robinson, Lois Schneider and Kevin Engel present. Laura Temple has moved out of her director district so will no longer be attending meetings. Also in attendance were Dr Mike Jorgensen, Superintendent, Angela Hazelett, Secondary Principal, Jane O’Leary, Elementary Principal and Sue Rich, Business Manager.

Michel made a motion to approve the agenda, as presented. Seconded by Robinson.

Motion carried 6-0

Consent Agenda Items:

**Minutes:** Re-Approval of the June 12, 2017 regular meeting minutes  
Approval of the June 27, 2017 board retreat minutes  
Approval of the July 10, 2017 regular meeting minutes

**Financial Reports:** Approval of the July financial reports

**Payment of Bills:** Approval of the following August bills

General Fund - \$371,162.54  
Prepaid General Fund - \$16,474.54  
Schoolhouse Fund - \$46,179.31  
Prepaid Schoolhouse Fund - \$84,350.20  
Activity Fund - \$15,498.59  
Prepaid Activity Fund - \$13,213.35  
Insurance Fund - \$929.84  
Prepaid Insurance Fund - \$680.58  
Prepaid Management Fund - \$1,054.00  
Prepaid Nutrition Fund - \$269.80

Robinson made a motion to approve the items on the consent agenda. Seconded by Golden.

Motion carried 6-0

Receive Visitors: None

Golden made a motion to approve the boiler bid option #3 – Hamilton in the amount of \$127,000. Seconded by Michel.

Motion carried 6-0

Schneider made a motion to approve the purchase of a 2018 Ford Fusion in the amount of \$17,031. Seconded by Longbine.

Motion carried 6-0

Golden made a motion to approve the acceptance, pending approval at the next regular board meeting in September, of the bid for the ballfield/concessions from the City of Ainsworth for \$1.00 with the District having the first right at the option to negotiate to buy it back if they were to sell it in the future. Seconded by Longbine.

Motion carried 5-1  
Schneider opposed

Golden made a motion to approve the acceptance, pending approval at the next regular board meeting in September, of the bid for the building and playground from the City of Ainsworth for \$1.00 with the District having the first right at the option to negotiate to buy it back if they were to sell it in the future and to use the building as a bus stop and in case of inclement weather. Seconded by Longbine.

Motion carried 4-2  
Robinson & Schneider opposed

Robinson made a motion to set the date of the sale of obsolete equipment for Saturday, August 26<sup>th</sup> from 9:00 am-12:00pm in the Ainsworth Elementary gym. Seconded by Golden.

Motion carried 6-0

Robinson made a motion to have only one shuttle going to Lone Tree per day to transport students that will take one vocational agriculture class to continue to be in the FFA chapter. Seconded by Schneider.

Motion carried 6-0

Schneider made a motion to approve the 28E vocational agreement with the inclusion of Culinary Arts with Lone Tree Community Schools for the 2017-18 school year. Seconded by Golden.

Motion carried 6-0

Longbine left the meeting via phone at 6:50 pm.

Michel made a motion to approve the spring music trip to New York City from April 2-7, 2018. Seconded by Golden.

Motion carried 5-0

Schneider made a motion to approve the Director District 6 Convention resolution with Golden being appointed our delegate and Robinson the alternate delegate. Seconded by Michel.

Motion carried 5-0

Golden made a motion to have no school sponsored athletic practices on Sunday with the exception of the day before a state tournament series event and only with prior administrative approval. Open gyms after noon on Sunday are ok as well as team camps, volleyball leagues, out of season wrestling and fall and spring softball/baseball participation on weekends as these are not school sponsored events. Seconded by Schneider.

Motion carried 5-0

Schneider made a motion to deny a Mid-Prairie school bus to enter the Highland School District to pick up children attending a day care located in Highland School District per the daycare provider's request. Seconded by Michel.

Motion carried 5-0

Dr Jorgensen stated it is very dangerous to allow community members and students access to our facilities without staff supervision, especially in the weight room or gyms. We are changing the outside locks at the start of the year and going with a key card system for staff to enter the buildings. He also stated we could possibly have community hours for the weight room with a weight room supervisor present.

Robinson made a motion to not issue guest key cards for the use of practices, weight room or other items without a staff member present. Seconded by Schneider.

Motion carried 5-0

Robinson made a motion to approve Board Policy 710.4 – Meal Charges. Seconded by Michel.

Motion carried 5-0

Michel made a motion to approve Board Policy 102.E1 – Notice of Non-Discrimination, 102.R1 – Grievance Procedure, 401.13 – Staff Technology Use/Social Networking, 401.13R1 – Staff Technology Use/Social Networking Regulation and 506.1 – Education Records Access. Seconded by Robinson.

Motion carried 5-0.

Schneider made a motion to approve the personnel changes, as presented. Seconded by Golden.

Motion carried 5-0

Resignations:

Sonya Manley – Football Cheer Sponsor

Abby Threlkeld – Middle School Language Arts Teacher

Appointments:

Mitchell Huntington – Family Consumer Science – BA (0)

& JH Football Coach – 7%

Johannah Vittetoe – Highland Elementary 5<sup>th</sup> Grade Teacher – BA (0)

& JH Girls Basketball Coach – 7%

Duane VanWinkle - .5 Vocational Agriculture Teacher – BA+24 (15) + 3 additional days

Carrie Wieland – Co-Head Volleyball Coach – \$3,445

Cheyann Adamson – JH Girls Basketball Coach – 7%

Modifications:

Darcy Burton – From Assistant Volleyball Coach to Co-Head Volleyball Coach - \$3,378

Susan Norris – From Highland Elementary 5<sup>th</sup> Grade to Middle School Language Arts & Adding Administrative Support – 60 hours of time for Off hours IEP meetings and supervision of activities - \$2,000

Board of Directors:

- 1) Kevin Engel asked if the board policies are on the website. Rich stated the website is currently under construction but the board policies will be showing back up there soon. He also stated the Lone Tree board president called and asked if the Highland board would be interested in having a joint work session with them. The date of August 28<sup>th</sup> at 6:00 pm at Lone Tree was set for the work session.

Jane O’Leary, Elementary Principal:

- 1) Summer has come to an end and school is ready to start. The custodians, secretary and teachers all did a great job getting the building ready for this school year.
- 2) The new computer lab is up and running and is very nice..
- 3) Unpack your bag night will be held on Tuesday, August 22nd from 5:30-6:30 including an ice cream social.
- 4) Two teacher quality days were held the beginning of August and were very well attended by the staff.

Angela Hazelett, Secondary Principal:

- 1) Mr Milledge has been working on the new website and it will be completed soon.
- 2) E-registration is going well with the elementary being at 100% registered and the secondary at 80%.
- 3) 9<sup>th</sup> Grade orientation was held Tuesday, August 8th and they received their Chromebooks as well.
- 4) The load your locker for the middle school

- 5) will be Sunday, August 20<sup>th</sup> from 5-6 pm. This will be open house style and schedules and lockers will be given out at that time.
- 6) A new cell phone policy will be in place at the middle school this year.
- 7) There will be a re-assessment center this year which is also something new.

Dr Mike Jorgensen, Superintendent:

- 1) Congratulations to Jane O'Leary on being nominated for Principal of the Year from our AEA.
- 2) A summary of Kirkwood classes and credits for our school district for both 2016 and 2017 was handed out.
- 3) There are 21 kids out for football and we will not have a JV team this year.
- 4) We are in need of bus drivers if you know of anyone that would like to be a bus driver let us know.
- 5) We are discussing the possible sharing of transportation with Lone Tree for the cross country meets.
- 6) Continuing to work on the job descriptions for the principals/dean of students and also continuing to work on policies and procedures to get them in place.
- 7) All of the phones should now be in at the elementary.
- 8) Hills Bank and People's Trust and Savings Bank will be providing lunch on August August 21<sup>st</sup> and 22<sup>nd</sup>.
- 9) Met with the casino about the culinary arts program.. They are very willing to work with us and to have students get paid for work experience.

A work session will be held with the Lone Tree board on Monday, August 28, 2017 at 6:00 pm in the Lone Tree Media Center.

The next regular school board meeting is scheduled for Monday, September 11, 2017 at 6:00 p.m. in the high school board room.

Golden made a motion to adjourn at 7:32 p.m. Seconded by Schneider.

Motion carried 5-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, KEVIN ENGEL

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SECRETARY, SUE E RICH

