

Highland Community Schools
Board of Directors Meeting
Monday, April 10, 2023
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by Vice-President Monica Jepson.

Roll call was taken with Melissa Murphy, Mike Golden, Dan Ruth, Rachel Longbine and Monica Jepson present. Josh Thomann and Nate Robinson were absent. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Golden made a motion to approve the agenda, as presented. Seconded by Ruth.

Motion carried 5-0

5:01 p.m. – The Board met in session for the purpose of a hearing upon the budget proposal. Said proposal was published on the 23rd of March, 2023 in The News, published at Kalona, of said county.

Taxpayers were heard for and against said proposal of which there were none.

Ruth made a motion to adopt the 2023-2024 budget as published, in the amount of \$6,150,250 for instructional services; \$3,280,000 for support services; \$420,000 for non-instructional programs; and \$1,667,378 for other expenditures (facilities acquisition and construction, debt service, AEA support), with a total tax asking of \$4,501,057 and a tax rate of \$13.00 per \$1000 of assessed valuation. Seconded by Longbine.

Motion carried 5-0

Consent Agenda Items:

Minutes: Approval of the March 13, 2023 regular meeting minutes

Approval of the March 30, 2023 HEA Negotiations meeting minutes

Financial Reports: Approval of the March financial reports

Payment of Bills: Approval of the following April bills.

General Fund - \$37,679.24

Prepaid General Fund – \$7,965.25

Schoolhouse Fund - \$15,955.91

Prepaid Schoolhouse Fund - \$31,375.00

Activity Fund - \$13,137.09

Lunch Fund - \$15,517.07

Fundraisers: Highland FBLA-Talent Show

Longbine made a motion to approve the items on the consent agenda. Seconded by Murphy.

Motion carried 5-0

Receive Visitors: None

Jane O’Leary spoke about the TAG-Talented and Gifted program in the absence of Denise Roth. In grades K-3 something called PETS-Primary & Educational Thinking Skills is used. All 3rd graders and new students are given the CogAT test which is a cognitive abilities test. The 6th and 7th graders are working on something called Future Cities and may come back to a board meeting to present on that. The 8th-12th graders are taking Kirkwood classes or accelerated classes in math as well as working on scholarships and college prep. There are approximately 10-15% of the students identified as being TAG students.

Mr Crawford went over the Highland graduation rates with the 2022 class 4-year cohort graduation rate at 90.91 and the 2021 class 5-year cohort graduation rate at 97.56.

Mr Crawford gave the numbers for the spring sports with boys track having 12 participants, girls track 28, boys golf 13, girls golf 15, 20 soccer participants, 17 JH boys track and 15 JH girls track participants.

Golden made a motion to approve the FY22 audit report. Seconded by Longbine.

Motion carried 5-0

Longbine made a motion to approve the certified teaching contracts, Schedule B and teacher compendium for the 2023-24 school year. Seconded by Golden.

Motion carried 5-0

Mr Crawford went over first readings on board policies 216.02 - Board of Directors’ Member Development and Training, 607.01 - Student Guidance and Counseling Program, 701.05 - Fiscal Management, 705.01 - Purchasing - Bidding, 705.01-R(2) - Purchasing - Bidding - Using Federal Funds in Procurement Contracts, 804.07-R(1) - Radon Mitigation. These policies will be brought back to the next meeting for the second reading.

Ruth made a motion to approve the below listed board policies. Seconded by Longbine.

Motion carried 5-0

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| 103 | Long-Range Needs Assessment |
| 103-R(1) | Long-Range Needs Assessment - Regulation |
| 104 | Anti-Bullying/Harassment Policy |
| 104-R(1) | Anti-Bullying/Harassment Policy-Investigation Procedures |
| 104.E1 | Anti-Bullying/Harassment Complaint Form |
| 104.E2 | Anti-Bullying/Harassment Witness Disclosure Form |
| 104.E3 | Anti-Bullying/Harassment Disposition of Complaint Form |
| 105 | Assistance Animals |
| 106 | Title IX - Discrimination and Harassment Based on Sex Prohibited |

Golden made a motion to approve the personnel items. Seconded by Longbine.

Motion carried 5-0

Appointments:

Michael Eden - Assistant Track Coach - 12%

Brandon Devillier - Assistant Golf Coach - 7% pro-rated

Resignations:

Casey Halligan - Assistant Varsity Girls Basketball Coach

Cory Quail - Head Boys Varsity Track Coach

Joyce Bausch - Route Bus Driver

Tom Kappes - Special Education Van Driver

Report of Board & Administration:

Jane O'Leary –Very impressed with all the help and support for Angie Whetstine's family after the tornado wiped out their house and farm. Several fundraisers are being done and the staff put together a nice Easter basket for their family. The ISASP testing at the elementary will start on April 17th. The kindergarten parent meeting will be 4/26 and kindergarten round up and step up day will be 5/10. We have had 25 students sign up for 4 year old preschool for next year.

Sue Rich - Teacher contracts, sponsor/coaching contracts and teacher leadership contracts should go out tomorrow now that they have been approved by the Board.

Ken Crawford - On Wednesday this week some members of the building committee as well as Tyler Thomann and myself will be visiting 3 schools, West Branch, Monticello and Alburnett to look at some of their latest building projects. We will have a work session on 4/24 to go over the good conduct policy. Cory Quail may be coming that night as well to talk about the purchase of new football helmets for the junior high football program.

A work session will be held on Monday, April 24 2023 at 5:00 pm in the high school board room.

The next regular board meeting is scheduled for Monday, May 8, 2023 at 5:00 p.m. in the high school board room.

Ruth made a motion to adjourn at 6:08 p.m. Seconded by Longbine.

Motion carried 5-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

VICE-PRESIDENT, MONICA JEPSON

SECRETARY, SUE E RICH