

Highland Community Schools  
Board of Directors Meeting  
Monday, June 9, 2025  
5:00 p.m. – High School Board Room

The meeting was called to order at 5:01 p.m. by President Nate Robinson.

Roll call was taken with Joslin Schott, Aaron Friederich, Karen Fink, Rachel Longbine, Dan Ruth and Nate Robinson present. Dennis Wendt was absent. Also in attendance were Ken Crawford, Superintendent, Spencer Lueders, incoming Superintendent, Angela Hazelett, Secondary Principal, Jane O’Leary, Elementary Principal and Autumn Moyer, Board Secretary.

Schott made a motion to approve the agenda. Seconded by Longbine.

Motion carried 6-0

Consent Agenda Items:

**Minutes:** Approval of the May 12, 2025 regular board meeting minutes

**Financial Report:** Approval of the May financial reports

**Payment of Bills:** Approval of the following June bills

General Fund – \$421,815.30

Prepaid General Fund - \$3,949.51

Schoolhouse Fund - \$45,193.78

Activity Fund - \$19,129.60

Prepaid Activity Fund - \$1,243.04

Lunch Fund - \$8,298.54

Insurance Fund - \$1,110.00

Longbine made a motion to approve the items on the consent agenda. Seconded by Fink.

Motion carried 6-0

Receive visitors: None

Mr. McDonald discussed the Highland High School band and choir trip to Florida partnering with Sunshine Travel as the trip manager. He went over the tentative itinerary, cost, and opportunities provided to students. This will be brought to the next meeting for approval.

Bids were received for the 2025-26 school year. Bid tabulations are available in the office of the Board Secretary.

Longbine made a motion to accept the sanitation bid from Smith Sanitation Services for the 2025-26 school year. Seconded by Ruth.

Motion carried 6-0

Fink made a motion to accept the gas and LP bid from Agriland FS. Seconded by Schott.

Motion carried 6-0

Longbine made a motion to approve the registration fees for the 25-26 school year. Seconded by Friederich.

Motion carried 6-0

Ruth made a motion to approve the substitute teacher pay increase in accordance with policy 410.01. Seconded by Friederich.

Motion carried 6-0

Longbine made a motion to approve the transportation activity rate and substitute route rate pay increase. Seconded by Schott.

Motion carried 6-0

Ruth made a motion to approve the IT Service Agreement with Grant Wood AEA for the 25-26 school year. Seconded by Longbine.

Motion carried 6-0

Schott made a motion to approve the librarian agreement with Grant Wood AEA. Seconded by Longbine.

Motion carried 6-0

Longbine made a motion to approve the Grant Wood AEA contract for transfer of state funding for 2025-2028. Seconded by Ruth.

Motion carried 6-0

Longbine moved to approve participation in the storm protection fund and Iowa Code Chapter 28E entity and Chapter 670 risk pool resolution. Seconded by Ruth. **Roll Call Vote – All Ayes.**

Motion carried 6-0

Ruth made a motion to approve the agreement with Grant Wood AEA on PowerSchool software and support for the 25-26 school year. Seconded by Longbine.

Motion carried 6-0

Schott made a motion to approve the job description for Bus Maintenance/Mechanic. Seconded by Longbine.

Motion carried 6-0

Mr Crawford went over changes on board policies 501.09-R(1)-Chronic Absenteeism and Truancy, 503.09-Student Use of Personal Electronic Devices, 503.09-R(1)-Student Use of Personal Electronic Devices-Regulation, 102-Equal Educational Opportunity, 102-R(1)-Equal Educational Opportunity- Grievance Procedure, 102-EH(1)-Equal Educational Opportunity-Annual Notice of Nondiscrimination, 102-EH(2)-Equal Educational Opportunity-Continuous Notice of Nondiscrimination, 102-EH(3)-Equal Educational Opportunity-Notice of Section 504 Student and Parental Rights, 102.E4-Discrimination Complaint Form, 102.E5-Witness Disclosure

Form, 102.E6-Disposition of Complaint Form, 302.01-Superintendent Qualifications, Recruitment, Appointment, 302.02-Administrator Qualifications, Recruitment, Appointment, 401.01-Equal Employment Opportunity, 600- Goals and Objectives of the Education Program, 603.04-Multicultural/Gender Fair Education, 605.01-R(1)- Instructional Materials Selection- Selection of Instructional Materials Regulation, 710.01-R(1)-School Food Program-School Nutrition Program Civil Rights Complaints Procedure, 710.1E1-School Nutrition Program Notices of Nondiscrimination, 710.1E2-Child Nutrition Programs Civil Rights Complaint Form. These policies will be brought back to the next meeting for the second reading.

Longbine made a motion to approve the below listed board policies. Seconded by Schott.

Motion carried 6-0

711.01	Student School Transportation Eligibility
711.02	Student Conduct on School Transportation
711.02-R(1)	Student Conduct on School Transportation-Regulation
711.03	Student Transportation for Extracurricular Activities
711.04	Summer School Program Transportation Service
711.05	Transportation of Nonresident and Nonpublic School Students
711.06	Transportation of Nonschool Groups
711.07	School Bus Safety Instruction
711.08	Transportation in Inclement Weather
711.09	District Vehicle Idling
711.10	School Bus Passenger Restraints
712	Technology and Data Security
712-R(1)	Technology and Data Security-Security of Requirements of Third-Party Vendors Regulation
715	Before/After School Program-Rescind

Longbine made a motion to accept the following resignations, appointments and modifications. Seconded by Friederich.

Motion carried 6-0

Resignations:

Randy Knottnerus-AM Bus Route Driver  
Dawn Richardson- Elementary Associate  
Kelsey Tran- Elementary Teacher  
Logan Moeller- MS Football Coach  
Makayla Murphy- Secondary Associate  
Sonya Manley- Secondary Associate

Appointments:

Anna Beckman- Secondary Teacher  
Anna Beckman-FFA Advisor 10%  
Kaleena Hagen-Elementary Teacher  
Tyler Thomann-AM Bus Route Driver

Board of Directors

- 1) Robinson thanked Mr. Crawford for his years of service to Highland.
- 2) Ruth thanked Mr. Crawford for his leadership and leaving the district in good financial standing.
- 3) Longbine thanked Mr. Crawford for his service and leadership to the district.
- 4) Collectively the board recognized the accomplishments of summer sports, track, golf, soccer, and shooting sports.

Angela Hazelett, Secondary Principal:

- 1) All year end field trips went well. 8th grade trip to Adventureland was canceled due to weather and rescheduled at Defy trampoline park.
- 2) E-Registration will take place in August.
- 3) FBLA students were dropped off at Midway Airport to attend the Junior Achievement Conference in Atlanta, GA. They will return on Thursday June 12.
- 4) Principal report was in the board packet with additional details.

Jane O'Leary, Elementary Principal

- 1) All Elementary positions have been filled.
- 2) Preschool slots have been filled for general education students.
- 3) Summer tutoring and summer library are currently being held.
- 4) Principal report was in the board packet with additional information.

Autumn Moyer, Business Manager

- 1) Attending Leadership Institute Training in Ames Wednesday, June 11.
- 2) Working on fiscal year end reporting and billing.

Ken Crawford, Superintendent:

- 1) Board Retreat will be held 6/23 from 1-4 at Riverside Fire Station
- 2) Discussed Riverboat Grant ideas.

There will be a board retreat on Monday, June 23, 2025 at 1:00 pm at the Riverside Fire Station.

The next regular school board meeting is scheduled for Monday, July 14, 2025 at 5:00 p.m. at the Highland Board Room.

Ruth made a motion to adjourn at 6:31 p.m. Seconded by Longbine.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, AUTUMN MOYER