

**Highland Community Schools  
Board of Directors Meeting  
Monday, July 14, 2025 – 5:00 p.m.  
High School Board Room**

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

Roll call was taken with Aaron Friederich, Karen Fink, Dennis Wendt, Dan Ruth and Nate Robinson present. Rachel Longbine and Joslin Schott were absent. Also in attendance were Angela Hazelett, Secondary Principal, Jane O’Leary, Elementary Principal, Spencer Lueders, Superintendent and Autumn Moyer, Board Secretary.

Ruth made a motion to approve the agenda as presented. Seconded by Fink.

Motion carried 5-0

Consent Agenda Items:

**Minutes:** Approval of the June 9, 2025 regular meeting minutes

Approval of the June 23, 2025 board retreat minutes

**Financial Report:** Approval of the June financial reports

**Payment of Bills:** Approval of the following July bills

General Fund - \$452,103.99

Prepaid General Fund - \$170,993.83

Prepaid Nutrition Fund - \$4,167.00

Activity Fund - \$6,121.42

Prepaid Activity Fund - \$5,327.38

Schoolhouse Fund - \$17,220.02

Prepaid Schoolhouse Fund - \$18,807.72

Insurance Fund - \$972.00

**Fundraisers:** None

Ruth made a motion to approve the consent agenda. Seconded by Friederich.

Motion carried 5-0

**Receive visitors:** None

Jesi Cole from the Highland Athletic Boosters spoke regarding the upcoming golf outing and welcomed Spencer Lueders to the district.

Friederich made a motion to approve the school band trip to Florida. Seconded by Fink.

Motion carried 5-0

Ruth made a motion to approve the substitute bus driver route pay at \$85 per day, special education van route driver pay at \$45 per day, and activity driver pay at \$17 per hour. Seconded by Fink.

Motion carried 5-0

The 2025 IASB Legislative Priorities were discussed.

Ruth made a motion to submit teacher professional development/retention, supplemental state aid, bond issues and private school choice to IASB as legislative priorities. Seconded by Friederich.

Motion carried 5-0

Friederich made a motion to approve athletic sharing with Iowa City West High for Boys/Girls Swimming, Boys/Girls Bowling, and Drill Team with Hillcrest. Seconded by Ruth.

Motion carried 5-0

Ruth made a motion to approve the purchase of a 2022 Chrysler Pacifica from Capper Auto in the amount of \$21,220. Seconded by Fink.

Motion carried 5-0

Ruth made a motion to approve the 25-26 Elementary and Activity Handbooks as discussed. The 25-26 Secondary Handbook was tabled. Seconded by Fink.

Motion carried 5-0

Mr Lueders went over changes on board policies 506.01-Education Records Access, 402.02-Child Abuse Reporting, 300-Role of School District Administration, 301.01-Management.

Fink made a motion to approve the below listed board policies. Seconded by Friederich.

Motion carried 5-0

501.09-R(1)	Chronic Absenteeism and Truancy
503.09	Student Use of Personal Electronic Devices
503.09-R(1)	Student Use of Personal Electronic Devices Regulation
102	Equal Educational Opportunity
102-EH(1)	Equal Educational Opportunity- Annual Notice of Nondiscrimination
102-EH(2)	Equal Educational Opportunity- Continuous Notice of Nondiscrimination
103-EH(3)	Equal Educational Opportunity-Notice of Section 504 Student and Parental Rights
102.E4	Discrimination Complaint Form
102.E5	Witness Disclosure Form
102.E6	Disposition of Complaint Form
302.01	Superintendent Qualifications, Recruitment, Appointment
303.02	Administrator Qualifications, Recruitment, Appointment
401.01	Equal Employment Opportunity
600	Goals and Objectives of the Education Program
603.04	Multicultural/Gender Fair Education
605.01-R(1)	Instructional Materials Selection-Selection of Instructional Materials Regulation
710.01-R(1)	School Food Program-School Nutrition Program Civil Rights Complaints Procedure
710.1E1	School Nutrition Program Notices of Nondiscrimination
710.1E2	Child Nutrition Programs Civil Rights Complaint Form

There were no personnel resignations, approvals, or modifications for this month.

Board of Directors:

- Ruth extended congratulations to all of our summer sports teams. A special shout out goes to the Softball team for a great season thus far. Two Highland students were recognized at the Washington County Fair earning the titles of Miss Congeniality and Fair Princess. Additionally, he welcomed Spencer Lueders to the district.

Angela Hazelett, Secondary Principal

- July 22 Training will be held at the school.
- Additional information in the board meeting packet.

Jane O'Leary, Elementary Principal

- All information in the board report in the board meeting packet.

Autumn Moyer, Board Secretary:

- Audit Workshop-(Muscatine, IA) July 17th
- Payroll Conference-(Ames, IA) July 23rd Kelli Schwarz will be attending with me.
- Audit is scheduled for September 9th
- Working on the fiscal year end in preparation for the CAR
- Special Education Billing
- Meeting with Kristy Bruce, Vista software consultant, to help prepare for CAR July 28th

Spencer Lueders, Superintendent:

- SAI August 5-7 with Admin Team
- Welcoming new staff on August 18th
- Appreciate the work being done in both buildings by the custodial team.
- Rounding meetings to meet 1-on-1 with staff, hosted 7 thus far.
- Annual Communication Calendar in development with Traci
- August 9th Lattes and Leadership to take place at the Secondary building

A special meeting will be held on Friday, August 1, 2025 at 8:00 am. virtually via google meet.

The next regular school board meeting is scheduled for Monday, August 11, 2025 at 5:00 p.m. in the High School Board Room.

Ruth made a motion to adjourn at 5:39 p.m. Seconded by Fink.

Motion carried 5-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, AUTUMN M. MOYER